

Minutes
Finance & Operations Meeting
Monday, October 2, 2023
5:30pm

The York County Finance & Operations Committee met on the above date for a Finance & Operations Committee Meeting at 5:30pm in the Government Center, 6 South Congress Street, York, SC. The following Council members were present: Council member Tom Audette, Council member Tommy Adkins and Council member Allison Love. Also present were County Manager, David Hudspeth, Assistant County Manager, Kevin Madden, and Clerk to Council, Karen Brogdon.

Summary and Actions:

1. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to recommend for consideration by Council the appointment of Johnny Boulder to the Board of Disabilities and Special Needs (District 7). Motion Carried.
2. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to recommend for consideration by Council the reappointment of Quay Williford to the Lake Wylie Marine Commission. Motion Carried.
3. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to recommend for consideration by Council the appointment of Raymond Williams to the Lake Wylie Marine Commission. Motion Carried.
4. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to recommend for consideration by Council the appointment of Janelle Stephens to the Catawba Mental Health Board. Motion Carried.
5. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to recommend for consideration by Council the reappointment of Chip Hutchison to the Rock Hill/York County Convention & Visitor's Bureau (At Large). Motion Carried.
6. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to recommend for consideration by Council the appointment of Anne Violanti to the Bethel/Lake Wylie Land Acquisition and Preservation Park District Board. Motion Carried.
7. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to recommend for consideration by Council the appointment of Jamie Henrickson to the Bethel/Lake Wylie Land Acquisition and Preservation Park District Board. Motion Carried.

8. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to recommend for consideration by Council the appointment of Johnny Starnes to the Oakdale Fire Tax District Board. Motion Carried.
9. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to recommend for consideration by Council the appointment of Donald Bechtler to the Oakdale Fire Tax District Board. Motion Carried.
10. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to defer the appointment of Andrew Lytle to York County Forever (District 7) until the next Finance & Operations Committee meeting. Motion Carried.
11. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to authorize the allocation of funds from District 4 to Love N Cherish Family Center Food Pantry in the amount of \$4,000.00. Motion Carried.
12. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to authorize the allocation of funds from District 4 to the Eden Community Development Corporation in the amount of \$4,000.00. Motion Carried.
13. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to authorize the allocation of funds from District 3 to Divine Fountain of Hope in the amount of \$2,000.00. Motion Carried.

Council held a discussion regarding amendments to the Procurement Ordinance to adjust requirements. Staff reported the below proposed modifications:

<u>Current</u>	<u>Proposed Change</u>	<u>Proposed Fire Change (Non-tax revenues)</u>	<u>Required Process/Documentation</u>
\$0.00-\$2,500.00	\$0.00-\$3,000.00	\$0.00-\$10,500.00	Fair and reasonable pricing. Multiple quotes not required, but recommended (P Card may be used if within allowable limits for use)
\$2,500.01-\$10,000.00	\$3,000.01-\$25,000.00	\$10,500.01-\$25,000.00	Two Quotes
\$10,000.01-\$30,000.00	\$25,000.01-\$50,000.00	\$25,000.01-\$50,000.00	Three Quotes
\$30,000.01 or more	\$50,000.00 or more	\$50,000.00 or more	Formal solicitation

Emergency Procurement - \$50,000 maximum (County Manager or Procurement may approve without quotes) – was previously \$20,000.00

On Call Architect/Engineering Services - \$75,000.00 maximum (prequalified consultants only) – was previously \$29,999.00

On Call Engineering Services - \$75,000.01 or more (requires formal solicitation) – was previously \$30,000.00

Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to modify the term “on call” to “pre-qualified”. Motion Carried.

Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to recommend proposed procurement modifications, as presented and discussed. Motion Carried.

14. Motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to approve the minutes from the August 21, 2023 Finance & Operations Committee. Motion Carried.

Aaron Seigler provided a monthly financial report for July 2023. Mr. Seigler reported that as of July 2023 the General Fund and Sheriff's Office have significant vacancies at 11.7%, which will create a surplus in FY24.

Assistant County Manager, Kevin Madden also reported that FY23 audit is in November and Elliott Davis will be performing the audit.

There being no additional matters to discuss a motion was made by Council member Tom Audette and seconded by Council member Tommy Adkins to adjourn the meeting. Motion Carried.