



YORK COUNTY
COUNTY COUNCIL
MINUTES • JANUARY 18, 2022
FINAL



County Council Meeting

York County Government Center
6 South Congress Street
York, SC 29745

6:00 PM

District 1 Tom Audette: Present, District 2 Allison Love: Present, Vice-Chairman Robert Winkler: Present, District 4 William "Bump" Roddey: Present, Chairwoman Christi Cox: Present, District 6 Brandon Guffey: Present, District 7 Joel Hamilton: Present.

Notice of Meeting

Notice of the meeting was forwarded to members of Council, the news media, to staff, to the York County Library and all branches, to citizens requesting notification and posted to the county's web page.

Oath of Office for newly appointed Board and Commission Members

Philip Keenan, Board of Assessment Appeals (District 7)
Johnny Walker, York County Forever (District 5) ABSENT
Debi Cloninger, Planning Commission (At Large)
Ellen Goff, Bethel Fire Tax District Board

Appearances

(6:10pm) Tim Grow with Elliott Davis provided the annual audit presentation. Mr. Grow stated that the County is in a good financial standing and no findings were found during the audit.

Public Forum Session (limited to thirty (30) minutes, two (2) minutes per person)

Committee and Other Reports

(6:27pm) Zoning Committee Meeting, 5:45pm January 11, 2022 Chairwoman Allison Love

(6:28pm) Finance and Operations Committee Meeting, 5:30pm January 18, 2022 Chairman Robert Winkler

Consent Agenda

(6:29pm) Council removed item #9 (Public Nuisance Abatement Ordinance) and moved the item #4 in old business.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

AYES: Audette, Love, Winkler, Roddey, Cox, Guffey, Hamilton

1. Approval of January 3, 2022 Planning & Economic Development Committee Minutes

ACCEPTED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

2. Approval of January 3, 2022 County Council Meeting Minutes

ACCEPTED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

3. Approval of January 11, 2022 Regular Meeting Minutes

ACCEPTED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

4. Council to approve the FY 2022 - 2023 Budget Calendar.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

5. COUNCIL TO APPROVE SECOND READING OF AN ORDINANCE TO AMEND CHAPTER 33 OF THE YORK COUNTY CODE OF ORDINANCES SO AS TO REVISE TIMING AND APPROVAL OF RECLASSIFICATION OF COUNTY POSITIONS, GRADE LEVELS AND SALARY RANGES AND TO PROVIDE FOR OTHER MATTERS RELATED THERETO.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

6. Rezoning Action: Consider Second Reading

Case #	21-23
Tax Map #	484-00-00-024
Zoning Request:	To rezone from RC-I to BD-III
Acres:	1.0 +/- acres
Council District:	Two (2) - Love
Applicant:	Lee Whitley
Owner:	W.F. Papke III Income/Expense, LLC
Location:	6166 Charlotte Highway, Clover
Planning Commission Date:	December 13, 2021
Staff Recommendation:	Approve
PC Recommendation:	Approve

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

7. COUNCIL TO PROVIDE SECOND READING OF AN ORDINANCE TO AMEND THE YORK COUNTY CODE OF ORDINANCES, CHAPTER 150, BUILDING REGULATIONS, IN ITS ENTIRETY, TO INCORPORATE CERTAIN PROVISIONS OF THE INTERNATIONAL BUILDING CODE, INTERNATIONAL RESIDENTIAL CODE, NATIONAL ELECTRICAL CODE, INTERNATIONAL FUEL GAS CODE, INTERNATIONAL PLUMBING CODE, INTERNATIONAL MECHANICAL CODE, INTERNATIONAL ENERGY CONSERVATION CODE, AND INTERNATIONAL EXISTING BUILDING CODE, AS MODIFIED AND ADOPTED BY THE SOUTH CAROLINA BUILDING CODES COUNCIL FOR MANDATORY ENFORCEMENT BY ALL JURISDICTIONS WITHIN THE STATE OF SOUTH CAROLINA; TO REORDER, CLARIFY, AND RESTATE PROVISIONS OF THE EXISTING BUILDING REGULATIONS, INCLUDING, INTER ALIA, THE APPLICATION PROCEDURES, COMPLIANCE REQUIREMENTS, AND FEES FOR BUILDING PERMITS, THEIR SCOPE, REVOCATION, EXPIRATION, AND TERMINATION; THE INSPECTION PROCEDURES FOR CONSTRUCTION AND CERTIFICATES OF OCCUPANCY; THE ADMINISTRATION AND ENFORCEMENT REQUIREMENTS FOR THIS CHAPTER; THE POWERS AND DUTIES OF THE BUILDING OFFICIAL, INCLUDING BUT NOT LIMITED TO, RIGHTS-OF-ENTRY, THE ISSUANCE OF STOP WORK ORDERS, AND THE PROVISION OF ALTERNATIVE MATERIALS AND DESIGN; VARIANCES AND APPEALS RELATED TO THE CHAPTER; THE BUILDING APPEALS BOARD, ITS MEMBERSHIP, POWERS, PROCEDURES, AND RELATED DUTIES AND AUTHORITY; AND, THE PENALTIES AND POTENTIAL REMEDIES FOR VIOLATIONS OF THIS CHAPTER; TO PROVIDE FOR A PUBLIC HEARING; AND TO PROVIDE FOR OTHER MATTERS RELATING THERETO.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

8. Council to approve a Mitigation Agreement with Encompass Health South Carolina Real Estate, LLC for road improvements identified within the TIA for the development of a rehabilitation medical facility located on Pleasant Road, referred as Tax Map numbers 020-09-01-88.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

9. Council to authorize a request from the Solicitor for an additional attorney.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

10. Council to Approve an Addendum to the 2017 Rural Development Act Contract between York Electric Cooperative and York County regarding allocation of YEC funds applicable to qualifying RDA expenses.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

11. Council to Approve an Addendum to the 2020 Rural Development Act Contract between York Electric Cooperative and York County regarding allocation of YEC funds applicable to qualifying RDA expenses.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

12. Council to approve selection of firms regarding RFQ #2779 for On Call Mechanical Engineering Services for a term of three years as listed: Buford Goff & Associates, Inc. of Columbia, SC; Clark Patterson Lee of Greenville, SC; CMTA Inc. of Charlotte, NC; Devita & Associates Inc. of Greenville, SC; and LaBella Associates of Charlotte, NC.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

13. Council to approve selection of firms regarding RFQ #2804 for On Call Architecture and Landscape Architecture Services for a term of three years as listed: Architectural Firms: DWWA Architects of Rock Hill, SC; CPL of Charlotte, NC; Craig Gaulden Davis of Greenville, SC; DP3 Architects of Greenville, SC; and Stewart Cooper Newell Architects of Gastonia, NC. Landscape Architectural Firms: Alfred Benesch & Company of Charlotte, NC; The Dodd Studio of Fort Mill, SC; CES Group Engineers of Denver, NC; ESP Associates of Fort Mill, SC; McAdams of Charlotte, NC; Keck & Wood of Rock Hill, SC; Kimley Horn of Charlotte, NC; Stewart Engineering of Charlotte, NC; and Seamon Whiteside & Associates of Charlotte, NC.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

14. Council to reject all responses received regarding Bid #2805 for the exterior painting of Hightower Hall and Outbuildings Project.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

15. Council to approve the use of Cooperative Purchasing as defined in section 35.008 (C)(2) of the York County Procurement Code in order to purchase Fire Apparatus for the York County Fire System.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

16. Council to approve the declaration of two 9700 thermal cylinder units as surplus and to authorize donation of the surplus items to an educational institute.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

17. Council to approve amendment to award regarding the purchase of one new, unused 2021 Ford Police Interceptor Utility AWD SUV via state contract for use by the Sheriff's Office, from Santee Automotive LLC of Manning SC, as part of the SC Office of Highway Safety and Justice Programs, for a total cost of \$40,866.00.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

18. COUNCIL TO GIVE FIRST READING OF AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A FEE IN LIEU OF TAX AGREEMENT BY AND BETWEEN YORK COUNTY, SOUTH CAROLINA AND A COMPANY OR COMPANIES KNOWN TO THE COUNTY AT THIS TIME AS "PROJECT DONALD" WITH RESPECT TO CERTAIN ECONOMIC DEVELOPMENT PROPERTY IN THE COUNTY, WHEREBY SUCH PROPERTY WILL BE SUBJECT TO CERTAIN PAYMENTS IN LIEU OF TAXES; AND OTHER MATTERS RELATED THERETO.

APPROVED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Allison Love

Public Hearing(s)

1. Public Hearing

(6:30pm) The following individuals spoke in favor of the proposed ordinance:

(6:30pm) Cy Slifka, Jr, President of Samuel, Son and Company addressed Council regarding his support for the proposed ordinance.

(6:34pm) There being no one else interested in speaking for or against the proposed ordinance a motion was made by Council member William "Bump" Roddey and seconded by Council member Joel Hamilton to close the public hearing.

ALLOWED [Unanimous]

MOVANT: Robert Winkler

SECOND: Joel Hamilton

AYES: Audette, Love, Winkler, Roddey, Cox, Guffey, Hamilton

COUNCIL TO HOLD A PUBLIC HEARING AND PROVIDE THIRD READING OF AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A FEE IN LIEU OF TAX AGREEMENT BY AND BETWEEN YORK COUNTY, SOUTH CAROLINA AND SAMUEL, SON & CO. (USA), A COMPANY PREVIOUSLY IDENTIFIED AS "PROJECT SIMA", WITH RESPECT TO CERTAIN ECONOMIC DEVELOPMENT PROPERTY IN THE COUNTY, WHEREBY SUCH PROPERTY WILL BE SUBJECT TO CERTAIN PAYMENTS IN LIEU OF TAXES; AND OTHER MATTERS RELATED THERETO.

(6:34pm)

APPROVED [Unanimous]

MOVANT: Robert Winkler

SECOND: Joel Hamilton

AYES: Audette, Love, Winkler, Roddey, Cox, Guffey, Hamilton

Old Business

1. COUNCIL TO CONSIDER SECOND READING OF AN ORDINANCE TO REPEAL AND REPLACE CHAPTERS 154: SUBDIVISION CODE AND 155: ZONING CODE; TO ADOPT A NEW ZONING MAP WHICH RENAMES CERTAIN ZONING DISTRICTS, PROVIDES FOR NEW ZONING DISTRICTS, CONSOLIDATES THE AGC-I AND AGC DISTRICTS INTO A SINGLE AGC DISTRICT, AND CONSOLIDATES THE RUD-I AND RUD DISTRICTS INTO A SINGLE RUD DISTRICT; TO RELOCATE § 154.038 DEVELOPMENT AGREEMENTS TO CHAPTER 153: PLANNING AND DEVELOPMENT; TO RELOCATE CERTAIN CODE SECTIONS PERTAINING TO TAX DISTRICTS FROM THE ZONING CODE TO CHAPTERS 35: TAXATION AND FINANCE; TO APPROVE THE YORK COUNTY LAND DEVELOPMENT MANUAL RELATED TO THE IMPLEMENTATION OF THE REQUIREMENTS OF CHAPTER 154; TO PROVIDE FOR A PUBLIC HEARING; AND TO PROVIDE FOR OTHER MATTERS RELATING THERETO.

(6:34pm) Motion to approve with the following amendments:

1. Section 155.152 regarding "Classification of New and Unlisted Uses" be removed entirely, and a new paragraph (G) be added to Section 155.151 that states "Unlisted Uses Prohibited. Any use not listed for an applicable zoning district in the Use Table is prohibited."
2. Part 2: Administrative Adjustments of the Zoning Code Subchapter E: Procedures be removed entirely.
3. Part 4: Preliminary Plats of the Land Development Code Subchapter G: Procedures be revised to change the decision body back to the Planning Commission.
4. Section 155.153 "Use Table" be revised to remove townhomes as a permitted use in the RMX-20 district and the RMX-10 district.
5. Part 1: General Provisions of the Land Development Code Subchapter B: Subdivision and Site Design Standards be revised to add an additional section that states "Site Alteration. Infrastructure shall be designed to minimize the alteration of site topography. Infrastructure shall accommodate natural grades to the maximum feasible extent; minimize the removal of existing ground cover and subsoil; and minimize the importation of fill material."
6. Section 155.153 "Use Table" be revised to list "Liquor Sales" as a distinct retail use, permitted in the GC district; and to create a corresponding definition for "Liquor Sales" in Zoning Code Subchapter J: Definitions and Acronyms.
7. Subpart 3.37: Tiny Houses in Subchapter C: Use Regulations of the Zoning Code be removed entirely, and all applicable sections of the Zoning Code be revised to remove "tiny houses."
8. Section 154.063(B)(1) regarding "Additional Sidewalk Construction Requirements" be revised to reduce the distance from a public school that requires an external sidewalk from one and one-half miles to one-half mile.
9. The Land Development Manual be revised to not require any newly created inspection types or newly created post-construction requirements through March 1, 2023, for any project that has approved civil construction plans as of the effective date of the revised Land Development Code.
10. Part 2: Base Districts of the Zoning Code Subchapter B: Zoning Districts, and all other related portions of the code, be revised to restore the existing AGC-I and RUD-I zoning districts, reversing their proposed consolidation with the AGC and RUD zoning districts, respectively.
11. Section 155.153 "Use Table" be revised to remove manufactured homes as a conditional use in the RSF-40 district.
12. Subsection 155.718(1)(a), the word "and" be changed to "or" at the end of the subsection line regarding necessary resolutions.
13. Subsection 155.718(2), "the Office of the County Attorney" be added after "Zoning Administrator" in the sentence pertaining to providing recommendations on text amendments.

APPROVED [Unanimous]

MOVANT: Robert Winkler

SECOND: Allison Love

AYES: Audette, Love, Winkler, Roddey, Cox, Guffey, Hamilton

Motion to amend and approve with the additional amendment:

(7:03pm)

Section 154.103(A)(2) be revised to state "At least 40% of required open space must be comprised of dry land with a slope less than 15%."

ADOPTED [6 to 1]

MOVANT: Robert Winkler

SECOND: Joel Hamilton

AYES: Audette, Winkler, Roddey, Cox, Guffey, Hamilton

NAYS: Allison Love

Motion to amend and approve with the following amendments:

(7:03pm)

Section 154.102 Minimum Amount of Open Space Required be revised to include an exemption from the open space requirement for those properties which are zoned RUD or FUD-I and lie within the Urban Services Boundary, but are refused water and sewer services from the closest provider of each, in writing."

FAILED [3 to 4]

MOVANT: Robert Winkler

SECOND: Joel Hamilton

AYES: Robert Winkler, Brandon Guffey, Joel Hamilton

NAYS: Tom Audette, Allison Love, William "Bump" Roddey, Christi Cox

2. COUNCIL TO CONSIDER SECOND READING OF AN ORDINANCE TO AMEND YORK COUNTY CODE OF ORDINANCES, CHAPTER 31: COUNTY POLICIES, SECTION 31.01, RATES, FEES AND CHARGES FOR ZONING APPEALS, APPLICATIONS FOR VARIANCES, REZONING REQUESTS, PERMITS, INSPECTIONS, PLAN REVIEWS AND OTHER APPLICATIONS, PROCEDURES AND SERVICES RENDERED BY THE YORK COUNTY PLANNING AND DEVELOPMENT DEPARTMENT AND THE YORK COUNTY ENGINEERING DEPARTMENT TO RETITLE THE SECTION "LAND DEVELOPMENT FEE SCHEDULE"; TO CREATE FEES FOR NEW PROCEDURES PURSUANT TO REVISIONS TO THE ZONING CODE AND LAND DEVELOPMENT CODE; TO REVISE AND REORDER THE FEE TABLE AND TABLE NOTES; TO PROVIDE FOR A PUBLIC HEARING; AND TO PROVIDE FOR OTHER MATTERS RELATING THERETO.

(7:04pm)

APPROVED [Unanimous]

MOVANT: William "Bump" Roddey

SECOND: Joel Hamilton

AYES: Audette, Love, Winkler, Roddey, Cox, Guffey, Hamilton

3. COUNCIL TO CONSIDER AMENDING AND SECOND READING OF AN ORDINANCE TO REDISTRIBUTE AND REDEFINE THE VOTING DISTRICTS WITHIN YORK COUNTY THROUGH REAPPORTIONMENT, AS TO POPULATION, OF THE SEVEN SINGLE-MEMBER ELECTORAL DISTRICTS WITHIN THE COUNTY FOR THE ELECTION OF MEMBERS OF YORK COUNTY COUNCIL PURSUANT TO THE UNITED STATES CENSUS OF 2020 AND IN COMPLIANCE WITH SECTION 4-9-90 OF THE SOUTH CAROLINA CODE OF LAWS, 1976, AS AMENDED; TO AMEND SECTION 11.04 OF THE YORK COUNTY CODE TO CODIFY THE BLOCK INFORMATION PERTAINING TO THE NEW DISTRICTING; AND TO ADOPT THE CONFORMING REDISTRICITING MAP; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE REDISTRICITING AND REAPPORTIONMENT OF COUNTY COUNCIL DISTRICTS IN YORK COUNTY.

(7:07pm)

APPROVED [Unanimous]

MOVANT: Robert Winkler

SECOND: Joel Hamilton

AYES: Audette, Love, Winkler, Roddey, Cox, Guffey, Hamilton

4. Council to Consider Amending and Third Reading of AN ORDINANCE AMENDING CHAPTER 56 OF THE YORK COUNTY CODE OF ORDINANCES, NUISANCES; LITTERING; TO RENAME CHAPTER 56 AS "PUBLIC NUISANCES"; TO RENAME, RENUMBER, REORDER, AND CLARIFY THE REQUIREMENTS FOR NUISANCES THROUGHOUT CHAPTER 56; TO RELOCATE AND CONSOLIDATE THE LEGISLATIVE FINDINGS TO THE INTRODUCTORY PROVISIONS OF THE CHAPTER WHERE POSSIBLE IN ORDER TO PROVIDE CLARITY AND UNIFORMITY AS TO THE PURPOSE AND APPROACH FOR ADDRESSING ALL ACTIONS OR CONDITIONS WHICH CONSTITUTE A PUBLIC NUISANCE; TO PROVIDE A GENERAL DEFINITIONS SECTION FOR THOSE TERMS OR PHRASES APPLICABLE TO THE ENTIRE CHAPTER AND TO DEFINE CERTAIN TERMS INCLUDING, BUT NOT LIMITED TO, PUBLIC NUISANCE, RESPONSIBLE PARTY, AND ABATEMENT THEREIN; TO PROVIDE FOR UNIFORMITY IN PROCEDURES FOR SERVING NOTICE OF A VIOLATION OR COMPLAINT; TO CLARIFY PROCEDURES BY WHICH THE COUNTY MAY ADDRESS INABILITY OR UNWILLINGNESS TO ABATE A PUBLIC NUISANCE; TO CLARIFY AND AMEND THE PENALTIES FOR FAILURE TO ABATE A PUBLIC NUISANCE INCLUDING, BUT NOT LIMITED TO, APPLICABLE FINES AND ABATEMENT ACTION BY THE COUNTY IN CONJUNCTION WITH THE PLACEMENT OF A LIEN FOR THE COST OF SUCH ABATEMENT TO BE COLLECTED IN THE SAME MANNER AS DELINQUENT TAXES; TO PROVIDE FOR AN EMERGENCY ABATEMENT PROCESS FOR NUISANCES CONSTITUTING AN IMMINENT THREAT TO THE PUBLIC HEALTH, PEACE, SAFETY, OR TO THE ENVIRONMENT; AND TO PROVIDE FOR OTHER MATTERS RELATED THERETO.

(7:08pm) Motion to approve with the following conditions: Chapter 56.71 and 56.74(A)(1) will be brought back for amendment for clarification on language regarding burning distance

APPROVED [Unanimous]

MOVANT: Allison Love

SECOND: Joel Hamilton

AYES: Audette, Love, Winkler, Roddey, Cox, Guffey, Hamilton

New Business

Council Member New/Non-agenda Comments

(7:11pm) Council member Robert Winkler thanked all of our line workers and first responders for their hard work this past weekend during our ice storm.

(7:11pm) Council member Allison Love thanked staff members Eddie Broome and George Wilmore for addressing a situation with one of her constituents.

(7:12pm) Council member William "Bump" Roddey thanked SCDOT, City of Rock Hill and York County Public Works for keeping our roads clear during this past weekend's ice storm. Mr. Roddey also stated that he is looking for someone in District 4 that is interested in serving on York County Forever.

(7:14pm) Council member Joel Hamilton stated that York County is hiring and encouraged citizens to apply.

(7:15pm) Council member Tom Audette thanked first responders for their work this past weekend during the ice storm. Mr. Audette also commended the workforce ready program with York Technical College.

(7:16pm) Council member Brandon Guffey reminded everyone to thank their law enforcement for their service.

(7:16pm) Chairwoman Christi Cox commended the Finance Department for their excellent work that they are doing. Ms. Cox also explained that she received some communication from Lt. David Frye regarding the homeless population and recommended that this matter be referred to the Justice and Public Safety Committee for further discussion as well as the modifications to the ordinance regarding Chapter 30, Section 30.07 and 30.11

Citizen Concerns

Executive Session

Contractual Matter: Water and Sewer System Study Update

Receipt of Legal Advice/Contractual Matter: Jail Agreements

Receipt of Legal Advice: Blue Granite Update

Receipt of Legal Advice/Contractual Matter: Riverview Road

Receipt of Legal Advice/Contractual Matter: Legal Representation Waiver Request

Receipt of Legal Advice: Opioid Litigation

Contractual Matter: Potential Property Acquisition

Matters for consideration following Executive Session

1. Motion to authorize the County Attorney to prepare and file, if necessary, a Declaratory Judgment regarding municipal jail fee agreements as discussed in Executive Session.

(9:02pm)

ADOPTED [Unanimous]

MOVANT: Joel Hamilton

SECOND: William "Bump" Roddey

AYES: Audette, Love, Winkler, Roddey, Cox, Guffey, Hamilton

2. Motion to authorize the County Attorney to execute the waiver form for Attorney Jim Price with Nexsen Pruitt.

(9:02pm)

ALLOWED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Robert Winkler

AYES: Audette, Love, Winkler, Roddey, Cox, Guffey, Hamilton

3. Motion to authorize Management to negotiate a property acquisition of an agency office as discussed in Executive Session.

(9:03pm)

ALLOWED [Unanimous]

MOVANT: Joel Hamilton

SECOND: Tom Audette

AYES: Audette, Love, Winkler, Roddey, Cox, Guffey, Hamilton

4. Motion to direct the County Attorney to execute a settlement agreement with regards to the opioid litigation as discussed in Executive Session

(9:03pm)

ALLOWED [Unanimous]

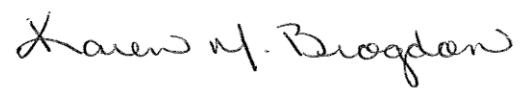
MOVANT: Joel Hamilton

SECOND: Tom Audette

AYES: Audette, Love, Winkler, Roddey, Cox, Guffey, Hamilton

Adjourn

There being no further business, the meeting adjourned at 9:03pm.

A handwritten signature in black ink, reading "Karen M. Brogdon". The script is cursive and fluid, with the first name "Karen" and last name "Brogdon" clearly legible.

Karen M. Brogdon, Clerk to Council